



NEW PROVIDENCE BOARD OF EDUCATION
Administrative Offices
356 Elkwood Avenue
New Providence, New Jersey 07974
www.npsd.k12.nj.us

AGENDA
August 31, 2023
High School/Middle School Media Center
7:00 p.m.

[New Providence Board of Education YouTube Link](#)

I Roll Call:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

II Flag Salute

III Opening Statement by the President:

- A.** This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that a notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

- B.** Other Comments

IV Report of the Superintendent of Schools

1. Enrollment
2. General Information

V Superintendent of Schools Search Firm Presentations

Hazard, Young, Attea & Associates – Ms. Caryn Shaw
New Jersey School Boards Association – Ms. Patricia Rees
Strategic Educational Advantage – Dr. Frank Auriemma

VI Report on NJGPA Assessment – Jon Keaney, Director of Curriculum, Instruction, and Supervision

VII Board of Education Tour of Building to See Results of Referendum Projects

VIII Public Comments:

- A. Opportunity for the Public to be heard (on specific agenda items)
- B. Public portion of the meeting declared closed

IX Approval of Minutes as follows:

Business Meeting: July 27, 2023
 Closed Session: July 27, 2023

Seconded by: _____
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

X Action Items

A. Finance Actions – Mr. Walsh

Approve Items 1 and 9 as listed below:

1. After review, we hereby accept the Board Secretary and Treasurer reports for July 2023. No major account or fund has been over-expended in violation of financial obligations for the remainder of the fiscal year.
2. Approve the payment of bills for August 2023, in the amount of \$6,153,204.07.
3. Approve the refund of the 2023/2024 preschool tuition deposit in the amount of \$330.00 to Prasoon Vaishwanar.
4. Approve the following voided check:

Voided				
<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>	<u>Reason</u>
361810	4/27/23	\$1,950.00	11-401-100-890-01	Lost

5. Approve the generous donation from the NPHS Class of 1983 for painting/refurbishing the weight room/fitness center, in the amount of \$1,850.00.
6. Approve the generous donation from the NPHS Athletic Booster Club for the Boys and Girls Lacrosse Programs, in the amount of \$24,852.00.

7. Approve the Nonpublic Technology Initiative Program spending plan for the participating school located within the District, The Academy of Our Lady of Peace, for the 2023/2024 school year. **(EXHIBIT A)**
8. Approve the Rental Agreements between the New Providence Board of Education and the Berkeley Heights YMCA, for before and after school care at Allen W. Roberts School and Salt Brook School, for the 2023/2024 school year.
9. Approve the following resolution:

WHEREAS, on August 23, 2023 the New Providence Board of Education accepted bids for the second time from three (3) contractors for the HVAC Upgrades @ District Schools; Allen W. Roberts School (Contract #1), Salt Brook School (Contract #2) and New Providence High/Middle School (Contract #3) and

WHEREAS, the apparent low base bids were received from H&S Construction and Mechanical, Inc. of Elizabeth, NJ for Allen W. Roberts School (Contract #1), Salt Brook School (Contract #2) and, New Providence High/Middle School (Contract #3) and

WHEREAS, the base bids exceeded both the referendum funds allocated towards the project as well as the cost estimates of the District’s architect, and

WHEREAS, it is the recommendation of the School Business Administrator and Settembrino Architects to reject all bids,

NOW THEREFORE BE IT RESOLVED, that the New Providence Board of Education accept the recommendation to reject all HVAC Upgrades @ Allen W. Roberts School (Contract #1), Salt Brook School (Contract #2) and New Providence High/Middle School (Contract #3) bids submitted on August 23, 2023 and

BE IT FURTHER RESOLVED, that the New Providence Board of Education authorizes the School Business Administrator to rebid the project as soon as practicable.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

B. Facilities Actions – Mr. Walsh

Approve Item 1 as listed below:

1. Approve the disposal of the following item as it is damaged, unrepairable, and outdated and is no longer deemed useful for school needs:

Quantity	Item Description	Model/ISBN #	BOE #/Ser.#	Reason for Disposal
1	Detecto scale with height measurement (blue) – Nurses Office	N/A	N/A	Scale is old and does not provide accurate readings

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

C. Education – Mrs. Coniglio

Approve Items 1 through 14 as listed below:

1. Approve the following curriculum guides with the recommendation of the Superintendent of Schools. Each of these curricula has been written by a District teacher and revised by the appropriate Department Head according to the New Jersey Student Learning Standards and District expectations, including UbD format. The Director of Curriculum, Instruction, and Supervision has reviewed and approved each curriculum, and each one has been reviewed and approved by the Board of Education Curriculum Committee.

Art

2023 Grade 7 Visual Arts Elective (Phase II)	Revised
2023 Grade 8 Visual Arts Elective (Phase II)	Revised
2023 Grade 7 Art Elective Painting with Pixels (Phase II)	Revised
2023 Grade 8 Digital Art and Creative Thinking Elective (Phase II)	Revised

ELA

2023 Grade 1 Reading Units 1&2 (Phase II)	Revised
2023 Grades K-3 Word Study (Phase II)	New
2023 Grade 7 Creative Writing Elective (Phase II)	New
2023 Grade 7 Research and Debate Elective (Phase II)	New
2023 Grade 8 Financial Literacy Elective (Phase II)	Revised

Language Instruction Educational Program (LIEP)

Formerly Known as ESL

2023 Grades 7-12 LIEP for MLs (Phase I)	Revised
2023 Grades 7-12 LIEP for SLIFE (Phase I)	New

Mathematics

2023 Grade 5 Mathematics (Phase I)	New
2023 Grade 6 Mathematics (Phase I)	New

Physical Education and Health

2023 Grades 11-12 Wellness (Phase I)	New
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Social Studies

2023 Grade 6 Social Studies (Phase I)	Revised
2023 Grade 8 Social Studies (Phase I)	Revised
2023 Grades 9-12 Marketing (Phase I)	New

STEM

2023 Design and Modeling (PLTW) Elective Grade: 7 (Phase II)	Revised
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World Language

2023 Grades 9-12 French 1 (Phase I)
2023 Grades 11-12 French 4 (Phase II)

Revised
New

2. Approve the adoption of textbooks and other educational materials for the 2023/2024 school year, as per attached list. **(EXHIBIT B)**
3. Approve the New Providence School District Communications Plan-2023/2024, copies in the hands of each Board member.
4. Approve the New Providence Board of Education School Safety and Security Plan for the 2023/2024 school year and approve submission of the School Safety and Security Plan Statement of Assurance for the 2023/2024 school year to the NJDOE.
5. Approve the New Providence Board of Education Traumatic Loss Response Plan for the 2023/2024 school year.
6. Approve the New Providence Board of Education School Critical Incident Plan for the 2023/2024 school year.
7. Approve the submission of Fiscal Year 2024 Individuals with Disabilities Education Act (IDEA) Consolidated Grant Application, in the amount of \$577,495.00 (Basic: \$555,581.00; Preschool: \$21,914.00), for the period 7/1/23 through 6/30/24.
8. Approve Springfield School District Student #13382 as a 7th grade tuition student at New Providence MS for the 2023/2024 school year, at a tuition cost of \$24,488.00, effective 8/31/23.
9. Approve the enrollment of Student #11912 at ECLC of New Jersey, for the 2023/2024 school year, at a tuition cost of \$108,401.40, effective 9/6/23.
10. Approve the enrollment of Student #13285 at the Summit Speech School, for the 2023/2024 school year, at a tuition cost of \$56,700.00, effective 9/5/23.
11. Approve the enrollment of Student #11093 at New Dawn Academy (SCESC), for the 2023/2024 school year, at a tuition cost of \$58,330.00, effective 9/7/23.
12. Approve the HS and MS course name changes as set forth on the memo in the hands of each Board member.
13. Approve the HS courses with enrollment of under 10 students for the 2023/2024 school year. **(EXHIBIT C)**
14. Approve the settlement agreement for Student #41012, copies in the hands of each Board member.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

D. Personnel Action – Mrs. Cuccaro

Approve Items 1 through 11 as listed below:

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year:
 - a. Cecilia Evelyn Parker-Biney, nursing practicum hours, Salt Brook School, effective 9/1/23 through 12/31/23
 - b. Matt Sossin, teacher, \$58,683.00 (base \$70,279.00), effective 10/23/23 (subject to criminal history review procedures)
 - c. Noelle Vallario, long term substitute teacher, \$56,999.00, effective 9/1/23 through 6/30/24 (subject to criminal history review procedures)
 - d. Noelle Vallario, MS Ensemble Advisor, \$2,064.00 (subject to criminal history review procedures)
 - e. Michelle Browe, early childhood education practicum hours, AWR, effective 9/1/23-12/31/23 (subject to criminal history review procedures)
 - f. Bonnie Platek, teacher aide, \$23,860.00, effective 9/1/23
 - g. Grace Gillott, teacher aide, \$23,860.00, effective 9/1/23
 - h. Danielle Grieco, teacher aide, \$23,860.00, effective 9/1/23
 - i. Bierka Garcia, playground/lunch assistant, \$10,560.00, effective 9/1/23 (subject to criminal history review procedures)
 - j. Alison Gomes, playground/lunch assistant, \$10,560.00, effective 9/1/23 (subject to criminal history review procedures)
 - k. Scott Rahner, MS Student Council Advisor, \$2,064.00
 - l. Sydney Marciano, SB STEM Club, Advisor, 4th Grade, \$2,064.00
 - m. Jaclyn Kaufmann, SB STEM Club, Advisor, 3rd Grade, \$2,064.00
 - n. Michael Santoro, HS, for teaching above three (3) classes as a K-12 department head (four (4) classes total), full year, \$8,000.00
 - o. Aracely DiGirolamo, HS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
 - p. Jacqueline Henriques, HS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
 - q. Carole Huynh, HS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
 - r. Lisa Matrale, HS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
 - s. Sydney Bleach, HS, for teaching sixteen (16) periods per four (4) day rotation, effective 9/1/23-9/22/23 and 2/5/24-6/30/24, \$2,240.00
 - t. Randall Pratt, HS, for teaching sixteen (16) periods per four (4) day rotation, full year, \$4,000.00
 - u. Kelly DiGeronimo, HS, for teaching seventeen (17) periods per four (4) day rotation, full year, \$8,000.00
 - v. Daniel Dougher, HS, for teaching seventeen (17) periods per four (4) day rotation, full year, \$8,000.00
 - w. Charles Carell, HS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
 - x. Walter Kempner, HS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
 - y. Todd Bennington, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
 - z. Christian Rizzo, HS/MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00

- aa. Rebecca DeCelestino, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- bb. Holly Pizzonia, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- cc. Alyssa Machado, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- dd. Brian Cooper, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- ee. Lindsay DiBella, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- ff. Tracey Blanchard, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- gg. Alicia Hennessy, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- hh. Russell Anderson, MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- ii. Danielle Izbicki, MS, for teaching eighteen (18) periods per four (4) day rotation, half year, \$4,000.00
- jj. Leah Russo, MS, for teaching eighteen (18) periods per four (4) day rotation, half year, \$4,000.00
- kk. Alessandra Finis, MS, for teaching eighteen (18) periods per four (4) day rotation, half year, \$4,000.00
- ll. Wendi Kane-Millard, MS, for teaching eighteen (18) periods per four (4) day rotation, half year, \$4,000.00
- mm. Sandra Timmerman, HS/MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- nn. Brenda Avila, HS/MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- oo. Edward Barnes, HS/MS, for teaching eighteen (18) periods per four (4) day rotation, full year, \$8,000.00
- pp. Michael Bannworth, summer technology work, \$12.95/hr., effective 8/1/23
- qq. Scott Butterfield, long-term substitute teacher, to teach four (4) classes (80%), effective 9/26/23, to be paid on a per diem basis of \$400.21 (prorated Step 16, Column IV, base of \$100,052.00)
- rr. Patricia Beemer, long-term substitute teacher, effective 8/28/23, to be paid on a per diem basis of \$285.00 (prorated Step 1, Column I, base of \$56,999.00)
- ss. Hailey Hogan, playground/lunch assistant, \$20.00/hr., effective 8/31/23

2. Approve the following substitutes: teachers, teacher aides, nurses, secretaries, home instructors, and custodians as listed below:

Substitute Teachers and Teacher Aides:

Abdulla, Nida	Abrams, Michael	Acque, Kelly
Ali, Suzy	Barbagallo, Rebeca	Beemer, Patricia
Bigham, Jill	Bigham, William	Biviano, Helen
Blank, Elizabeth	Bloom, Andrea	Bloom, Roberta
Broedlin, Kelly	Browe, Marianne	Carrozza, Neil
Cavaliere, Amanda	Chan, May	Dowden, Jennifer
DeBay, Madalynn	Doyle, Dawn	Ebedo, Hala
Evins, Ellen	Flanagan, Fiona	Fletcher, Geraldine
Forbes, Katherine	Gangi, Donna	Gendron, Leanna
Gerace, Cristina	Gerace, Patrizia	Hamdalla, Sabah

Hanley, AnneMarie	Harish, Jaylakeshmy	Huber, Heather
Kelly, Christine	Kelly, Michael	Lee, Karen
Looney, Anne	Lourenco, Emma	Martson, Cassidy
Matonis, Natalie	McGurn, Katherine	McKnight, Bethany
Mea, Carole	Miskulin, Sophia	Miyashita, Yuka
Mortola, Nicole	Naranjo, Erica	Nehme ep Fortunate, Aline
Niederhoffer, Jennifer	Parlavecchio, Marc	Patil, Tejaswini
Petrova, Tanya	Pfeifer, Margaret	Pharmakides, George
Pozniak, Caren	Priante, Heather	Reddington, Catherine
Roughley, Matthew	Stern, Rhonda	Sullivan, Cynthia
Trimble, Joanne	Turso, Kenneth	Vardy, Nitsa
Way-Hawkins, Yevette	Windsor Poretti, Wendi	Hogan, Hailey

Substitute Nurses:

Flanagan, Rose	Glen, Patricia	Kruep, Suzanne
Parker-Biney, Cecilia Evelyn		

Home Instructors:

Bloom, Roberta	Doyle, Dawn	Bigham, Jill
Browe, Marianne		

Substitute Custodians:

Mammone, Dominick	Perez, Raymond	Soccodato, Peter
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3. Approve all New Providence School District teachers and long-term substitute teachers as home instructors in the District as assigned by the Director of Special Services, for the 2023/2024 school year.
4. Accept the resignations of the following employees:
 - a. David M. Miceli, Ed.D., effective 6/30/24, due to retirement
 - b. Jeanne Lawton, effective 6/30/23
 - c. Kathryn Lemerich, math consultant, effective 9/29/23
 - d. Maria Reygadas, playground/lunch assistant, effective 8/25/23
 - e. Meghna Maini, playground/lunch assistant, effective 8/22/23
5. Approve the following revisions for the 2023/2024 school year:
 - a. Kristen Nazzaro, school psychologist, \$61,704.00 (base (67,070.00), effective 9/26/23
 - b. Jennifer Morra, full-time reading specialist, \$24,417.00 (base \$92,141.00), effective 9/1/23-11/17/23, and part-time reading specialist (.48), \$32,508.00 (base \$92,141.00), effective 11/20/23-6/30/24
 - c. Heather Formon, long-term substitute teacher, resignation effective 8/16/23
 - d. Heather Formon, summer curriculum writing for Music Elective 1, not to exceed 5 hours at \$54.87/hr.
 - e. Kathleen Shelley, social worker, from HS/MS to AWR
 - f. Cathy Hodges, teacher aide, from AWR to Salt Brook

- g. Wendy Zigon, teacher aide, from AWR to Salt Brook
 - h. Sally Trench, teacher aide, from HS to AWR
 - i. Kim Chrisostomides, MS summer school counseling (not to exceed 7 days), \$3,929.45
 - j. Jenna Stickle, MS summer school counseling (not to exceed 7.5 days), \$2,896.28
 - k. Anthony Conzentino, teacher, from Step 7, Column II (\$63,467.00), to Master's, Step 7, Column IV (\$67,936.00), effective 9/1/23, due to course credits and receipt of Master's Degree
6. Rescind the following appointments for the 2023/2024 school year:
- a. Suzanne Freeman, teacher aide
 - b. Kathryn Lemerich, math 1v1 summer achievement program academic support teacher, 12 hours @ \$54.87/hr.
 - c. Kathryn Lemerich, trainer, new teacher professional development workshop, not to exceed 10 hours @ \$54.87/hr.
 - d. Heather Formon, HS Vocal Music, Director, \$6,640.00
7. Approve the following 2023/2024 School Resource Officers who are employed by the Borough of New Providence and who will be partially funded by the Board of Education:
- | | | |
|----|--------------------|--|
| a. | Dennis Carovillano | New Providence High School/Middle School |
| b. | Robert Moran | Allen W. Roberts School |
| c. | Janos Bojtos | Salt Brook School |
8. Approve the request for unpaid maternity leave for Colby Roebuck, behaviorist, under the state Family Leave Act for a period of twelve weeks commencing 1/22/24 and ending 4/22/24 with continued health insurance benefits pursuant to law. (Based on 12/22/23 due date. Dates subject to adjustment by actual birth.)
9. Approve the request for unpaid maternity leave for Sarah Carrion, teacher, under the state and federal Family Leave Acts for a period of fourteen weeks commencing 2/5/24 and ending 5/24/24 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 5/27/24 through and including 6/30/24. (Based on 1/14/24 due date. Dates subject to adjustment by actual birth.)
10. Approve the request for unpaid paternity leave for Steven Siracusa, teacher, under the state Family Leave Act for a period of twelve weeks commencing 11/27/23 and ending 2/26/24 with continued health insurance benefits pursuant to law.
11. Approve the request for unpaid maternity leave for Erin Nowell, teacher, under the state Family Leave Act for a period of twelve weeks commencing 2/2/24 and ending 4/26/24 with continued health insurance benefits pursuant to law. (Based on 1/15/24 due date. Dates subject to adjustment by actual birth.)

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

E. Board Policy – Mrs. Killea

Approve Items 1 and 2 as listed below:

1. Approve the following Bylaws, Policies, and Administrative Regulations on the first reading:

Bylaws and Policies:

Policy 1642.01 (Recommended)	Sick Leave (Killea)	(New)
Policy 4432 (Recommended)	Sick Leave (Killea)	(Abolish)
Policy 2419 (Mandated)	School Threat Assessment Team (Killea)	(New)
Policy 3213 (Recommended)	Attendance (Killea)	(Abolish)
Policy 4212 (Recommended)	Attendance (Killea)	(Abolish)

Administrative Regulations:

Regulation 1642.01 (Recommended)	Sick Leave (Killea)	(New)
Regulation 2419 (Mandated)	School Threat Assessment Team (Killea)	(New)
Regulation 4432 (Recommended)	Sick Leave (Killea)	(Abolish)

2. Approve the following Bylaws, Policies, and Administrative Regulations on the second reading:

Bylaws and Policies:

Policy 2423 (Mandated)	Bilingual and ESL Education Program (Killea)	(Revised)
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Policy 2425 (Mandated)	Emergency Virtual or Remote Instruction Program (Killea)	(New)
Policy 5200 (Mandated)	Attendance (Killea)	(Revised)
Policy 8140 (Mandated)	Student Enrollments (Killea)	(Revised)
Policy 8330 (Mandated)	Enrollment Accounting (Killea)	(Revised)
Policy 1648.11 (Mandated)	The Road Forward COVID-19- Health and Safety (Killea)	(Abolished)
Policy 1648.11 (Mandated)	School Employee Vaccination Requirements (Killea)	(Abolished)
Policy 6115.04 (Mandated)	Federal Funds – Duplication of Benefits (Killea)	(New)

Administrative Regulations:

Regulation 2423 (Mandated)	Bilingual and ESL Education (Killea)	(Revised)
Regulation 2425 (Mandated)	Emergency Virtual or Remote Instruction Program (Killea)	(New)
Regulation 8140 (Mandated)	Enrollment Accounting (Killea)	(Revised)
Regulation 8420.2 (Mandated)	Bomb Threats (Killea)	(Revised)
Regulation 8420.7 (Mandated)	Lockdown Procedures (Killea)	(New)
Regulation 8420.10 (Mandated)	Active Shooter (Killea)	(New)

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

XI Committee Reports

1. Curriculum, Instruction, and Technology
2. Finance, Facilities, and Safety/Security
3. Personnel, Management, and Communication

XII Old Business

- HVAC Upgrades @ District Schools Bid Update

XIII New Business

XIV Opportunity for the Public to be Heard

XV Motion to Recess to Closed Session, if necessary

XVI Adjournment