



NEW PROVIDENCE BOARD OF EDUCATION
Administrative Offices
356 Elkwood Avenue
New Providence, New Jersey 07974
www.npsd.k12.nj.us

AGENDA
February 23, 2023
High School/Middle School Media Center
7:00 p.m.

[New Providence Board of Education YouTube Link](#)

I Roll Call:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

II Flag Salute

III Opening Statement by the President:

A. This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an actual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

B. Other comment

IV Report of the Superintendent of Schools

1. Student Report- Reese Marzynski
2. Enrollment
3. Bond Referendum Update
4. 2023/2024 Budget Update
5. DEI Landscape Update
6. General Information

V Presentation by the Rotary Club of Summit/New Providence
— Eric Evers and Jim Fleischmann

VI Presentation of 2021/2022 Audit Report by School Auditor, Bobby Bedara, of Donohue, Gironda, Doria, and Tomkins, LLC

VII Approve the 2021/2022 Audit Report

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

**VIII Presentation: Curriculum Report
— Jon Keaney, Director of Curriculum, Instruction, and Supervision**

IX Public Hearing - Mrs. Zirpoli

- A. President declares a Public Hearing on the Student Safety Data System, for incidents that occurred during Reporting Period 1 - September 1, 2022 through December 31, 2022.
 - 1. Presentation of the Student Safety Data System for Reporting Period 1 - September 1, 2022 through December 31, 2022.
- B. President declares the Public Hearing on the Student Safety Data System, for Reporting Period 1 - September 1, 2022 through December 31, 2022 closed.

X Public Comments:

- A. Opportunity for the Public to be heard (on specific agenda items)
- B. Public portion of the meeting declared closed

XI Approval of Minutes as follows:

Reorganization Meeting:	January 5, 2023
Closed Meeting:	January 5, 2023
Business Meeting:	January 23, 2023
Closed Meeting:	January 23, 2023

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

XII Action Items

A. Finance Actions – Mr. Walsh

Approve Items 1 through 16 as listed below:

1. After review, we hereby accept the Board Secretary and Treasurer reports for January 2023. No major account or fund has been overexpended in violation of financial obligations for the remainder of the fiscal year.
2. Approve the payment of bills for February 2023, in the amount of \$4,933,731.06.
3. Approve state certified costs per pupil for the 2021/2022 school year as follows:

Preschool/Kindergarten	\$11,801.00
Grades 1-5	\$15,225.00
Grades 6-8	\$15,150.00
Grades 9-12	\$16,741.00
Learning and/or Language Disability	\$34,088.00
Preschool Disability- Full Time	\$55,785.00
Preschool Disability – Part Time	\$19,562.00
4. Approve the generous donation to the New Providence High School Class of 1962 Scholarship Fund in the amount of \$1,000.00.
5. Ratify the action of the Superintendent in making the following transfers for the 2022/2023 school year.

January 2023

From:		
Account	Description	Amount
11-000-100-562	Tuition- LEA in NJ	\$68,900.00
11-000-100-563	Tuition- Vocational	60,100.00
11-000-219-320	Purchased Professional Services	25,000.00
11-000-261-100	Maintenance- Salaries	10,000.00
11-000-262-100	Custodial- Salaries	7,000.00
11-000-262-420	Repair & Maintenance	8,000.00
11-000-291-270	Employee Benefits	68,011.00
11-140-100-101	Grades 9-12- Salaries	40,000.00
11-213-100-101	Resource Room- Salaries	20,000.00
		Total: \$307,011.00
To:		
Account	Description	Amount
11-000-100-566	Tuition- Private Schools in NJ	\$214,000.00
11-000-261-610	Maintenance- General Supplies	10,000.00
11-000-262-610	Custodial- General Supplies	15,000.00
11-000-291-241	Other Retirement Contributions	68,011.00
		Total: \$307,011.00

6. Approve the following resolution for the 2022/2023 school year:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the New Providence Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the

district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

7. Approve the following resolution for the 2022/2023 school year:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the New Providence Board of Education a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

8. Approve the following resolution:

Resolution determining or providing for the date, maturities, principal amounts, denominations, and other terms of \$22,191,000 school bonds, series 2023 of the board of education of the borough of new providence; determining the average statutory maturities for the improvements to be financed thereby; providing for the execution of said bonds; setting forth the form of bond; authorizing public sale, setting the terms thereof, and adopting the method of invitation for bids, and prescribing the manner of publication thereof; covenanting to comply with the internal revenue code; authorizing the approval of an official statement in respect of the bonds; authorizing contracts for bond printing, printing of an official statement and securing ratings; authorizing a contract with a bond registrar and paying agent; authorizing other action; authorizing appropriate officials to take further action; and providing that this resolution shall take effect immediately. **(EXHIBIT A)**

9. Approve the Bank of New York Mellon Trust Company as the paying agent for the 2023 school bond series with the Board of Education of the Borough of New Providence.

10. Approve the following voided and reissued check:

Voided

<u>Check#</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>	<u>Reason</u>
360966	11/17/22	\$156.13	201-342-2453	Lost

Reissued

<u>Check#</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>	<u>Reason</u>
361498	2/15/23	\$156.13	201-342-2453	Replacement

11. Approve the following bus company for athletics, extra-curricular, and field trip transportation for the 2022/2023 school year:

<u>Company</u>	<u>Town</u>	<u>2022/2023 Rate</u>
US Coachways	New York	not exceed the amount of \$195.00 an hour

12. Accept the generous donation from the AWR PTA to Allen W. Roberts for the Beuhler Field Trip in the amount of \$1,000.00.

13. Approve the following resolution:

Award the following under NJ State approved cooperative purchasing contract ESCNJ #65MCECCPS Bid # 22/23-08, through the Educational Services Commission of New Jersey.

Vendor: VS America

1940 Abbott Street
Suite 501
Charlotte, NC 28203

Middle/High School Classroom Furniture
Amount: \$1,054,269.00

Vendor: VS America

1940 Abbott Street
Suite 501
Charlotte, NC 28203

Salt Brook Elementary Classroom Furniture
Amount: \$480,108.38

Vendor: VS America

1940 Abbott Street
Suite 501
Charlotte, NC 28203

Allen W. Roberts Elementary Classroom Furniture
Amount: \$436,432.50

Total price not to exceed: \$1,970,809.88

- 14. Approve the following resolution:

Award the following under NJ State approved cooperative purchasing contract ESCNJ #65MCESCCPS Bid # 22/23-08, through the Educational Services Commission of New Jersey.

Vendor: Fleetwood Furniture

P.O. Box 1256
Holland, MI 49422

Total price not to exceed: \$118,173.23

- 15. Approve the following resolution:

Award the following under NJ State approved cooperative purchasing contract ESCNJ #65MCESCCPS Bid # 22/23-08, through the Educational Services Commission of New Jersey.

Vendor: Virco Inc

Highway 65 South
Conway, AR 72032

Total price not to exceed: \$4,826.00

- 16. Approve Capstone Medical Services, LLC for the coverage of athletic trainer services at New Providence High School, at an amount not to exceed \$65/hour, effective 2/13/23.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

B. Facilities Actions – Mr. Walsh

Approve Item 1 as listed below:

1. Approve the disposal of the following/attached item(s), as they are outdated and no longer deemed necessary for school use:

Asset Number	Site	Room	Asset Description	Manufacturer	Model Num	Serial Number
104671	HS	460	Projector	Epson	696Ui	X3VJ740696I
105200	HS	429	Projector	Epson	696Ui	X3VJ741117L
104434	HS		iMAC	Apple	MF883LL/A	C02MXRMSFY0T
105489	HS		HoverCam Pilot	Hovercam	Pilot 3	PIOLT201712228E5AF
105638	HS		HoverCam Pilot	Hovercam	Pilot 3	PIOLT18020474E08C

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

C. Education – Mrs. Coniglio

Approve Items 1 through 2 as listed below:

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent of Schools regarding the following 2022/2023 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
Middle School:	9
Allen W. Roberts:	6

2. In accordance with the requirement of N.J.A.C. 6A:23A-5.3, the Board of Education authorizes the submission of a request for waiver for the New Providence School District from participation in the Special Education-Medicaid Initiative (SEMI) Program. This waiver request is based on evidence estimating that the District will have fewer than 40 Medicaid-Eligible Special Education students for the 2023/2024 school year.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

D. Personnel Action – Mrs. Cuccaro

Approve Items 1 through 7 as listed below:

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2022/2023 school year:
 - a. Elena Coppola, gameworker
 - b. Catherine Reddington, substitute teacher, teacher aide, and secretary
 - c. Aline Nehme Ep Fortunat, substitute teacher, teacher aide, and secretary
 - d. Rachel Wong, substitute teacher, teacher aide, and secretary
 - e. Erica Naranjo, substitute teacher, teacher aide, and secretary
 - f. Suzy Ali, substitute teacher, teacher aide, and secretary (subject to issuance of certification)
 - g. Neil Carrozza, substitute teacher, teacher aide, and secretary
 - h. Lauren Charlton, substitute nurse (subject to issuance of certification)
 - i. Matthew Manns, lacrosse (spring), boys, second assistant, \$5,231.00

2. Accept the resignations of the following employees:
 - a. Susan Rembetsy, department head, mathematics 7-12, effective 6/30/23
 - b. James Trench, maintenance foreman/transportation coordinator, effective 6/30/23, due to retirement

3. Approve the following revisions for the 2022/2023 school year:
 - a. Hourly rate for part-time bus drivers, \$28.00/hr., effective 3/1/23
 - b. Hourly rate for In-District home instruction, \$60.00/hr., effective 3/1/23
 - c. Michele Picarelli, AWR winter program teacher, not to exceed 41 hours @ \$75.00/hr.
 - d. Jennifer McSweeney, AWR winter program teacher, not to exceed 41 hours @ \$75.00/hr.
 - e. Samantha Goodstein, AWR winter program teacher, not to exceed 40 hours @ \$75.00/hr.
 - f. Jennifer Morra, AWR winter program teacher, not to exceed 50 hours @ \$75.00/hr.
 - g. Alicia Barbour, HS winter program teacher, not to exceed 41 hours @ \$75.00/hr.
 - h. Alessandra Finis, MS winter program teacher, not to exceed 41 hours @ \$75.00/hr.
 - i. Janet Calvert, SB winter program teacher, not to exceed 41 hours @ \$75.00/hr.
 - j. Lucy Zheng, SB winter program teacher, not to exceed 41 hours @ \$75.00/hr.

4. Rescind the following appointment for the 2022/2023 school year:
 - a. Leslie Ditta, HS musical (winter), costumes/makeup, \$1,130.00

5. Approve the following 2023/2024 Employee Holiday Schedules:
 - a. 12 Month **(EXHIBIT B)**
 - b. 10/10.5 Month **(EXHIBIT C)**

6. Approve the following revised Job Description, a copy in the hands of each Board member.

<u>Job No.</u>	<u>Job Title</u>
204	Maintenance Foreman

- 7. Approve the request for unpaid maternity leave for Elizabeth Stuart, teacher, under the state Family Leave Act for a period of eleven weeks commencing 8/28/23 and ending 11/10/23 with continued health insurance benefits pursuant to law. (Based on 6/8/23 due date. Dates subject to adjustment by actual birth.)

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

E. Board Policy – Mrs. Killea

Approve Item 1 as listed below:

- 1. Approve the following Policies on second reading:

Bylaws and Policies:

Policy 2412 (Mandated)	Home Instruction (Killea)	Revised
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Policy 3418	Substitute Compensation (Killea)	Revised
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Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

XIII Committee Reports

- 1. Curriculum, Instruction, and Technology
- 2. Finance, Facilities, and Safety/Security
- 2023/2024 Proposed Budget Update
- 3. Personnel, Management, and Communication

XIV Old Business

XV New Business

- Code of Ethics

XVI Opportunity for the Public to be Heard

XVII Motion to Recess to Closed Session, if necessary

XVIII Adjournment