



New Providence High School

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“Dedicated to Excellence”

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March 26, 2020

To New Providence High/Middle School Community,

Thank you for your immediate responses to the [new schedule](#) that was outlined in yesterday’s communication. Based on feedback that we have received on the new schedule, we have compiled some (FAQs) questions and answers below. We are hopeful that this will assist in clarifying your concerns and answer the questions that we have received.

1. *Why was the new schedule created?*

Please be aware that the new schedule was designed for these two purposes:

1. To create an appropriate schedule so that teachers and students could use Zoom video conferencing as an added resource to teaching and learning. This new schedule will ensure teachers are able to use Zoom to connect with their students without conflicting with other classes. It also provides flexibility for individual and small group connections later in the day/week (i.e. beyond 12:30 on Green and White days and from 8:00 a.m.- 2:00 p.m. on Gold days) as needed between teachers and students.

2. In response to help students and teachers manage the daily workload of online lessons coupled with short and long term assignments from multiple classes.

2. *Are we still following the Rotating and Drop (NPHS) and Period 1-9 Bell Schedule (NPMS) for assignment of work and due dates (i.e. workflow)?*

No, we are following the Green, White and Gold schedule beginning Monday, March 30, 2020 during Online Learning.

3. *Is my day over at 11:45 a.m. on Green and White days? Do we have off on Gold days?*

No, your day continues after 11:45 a.m. As you have been continuing to work daily since we began Online Learning, the expectation is that throughout the day you will complete assignments from your teachers. As we have always allowed you to manage your schedules and work completion, the expectations will remain the same. You are expected to work on Gold days, and your teachers may assign you work in the morning. Please check Google Classroom, Gmail and your teacher's webpages.

4. *What is the access to my teachers during the professional period? I am confused by the schedule and when I can see my teachers.*

A. *Green and White Schedule (Monday- Thursday)-*

The first way you should try and see your teacher during Online Learning is by following the period classes outlined on the Green and White Schedule. During the time that your period meets, your teacher may be running a Zoom video conference or you may request a Zoom video conference to ask questions. You should continue to communicate with your teachers through Google Classroom and Gmail regarding Zoom video conferences.

B. *Gold Schedule (Friday)-*

The second way to see your teacher during Online Learning is to reach out to your teachers to schedule a time to Zoom during Professional Period (Green and White days, 12:30 p.m.- 2:00 p.m. or 8:00 a.m.- 2:00 p.m., Gold days). There are NO PERIOD CLASSES on Gold Days.

5. *Why was the deadline of work due changed from 11:59 p.m. to 4:00 p.m.?*

We adjusted the assignment deadline time to 4:00 p.m. daily, in an effort to reduce the stress for students and teachers feeling that they are working from morning until night. The new deadline will also provide teachers the ability to monitor daily classwork and assignments at the end of the school day and adjust their next instruction accordingly. Please keep in mind that assignments are not necessarily due on the same day that they are assigned. Work assigned on a Monday may not be due until Wednesday or Friday. We have always given our teachers autonomy in determining appropriate deadlines for each assignment, and this has not changed. As we adjust to our new schedule, we cannot stress enough the importance of "turning off" and having quality time with your family as well as giving yourself a mental health break during down times.

6. *Are all teachers using the Zoom platform? Is it up to the teachers to determine if they will use it or not?*

Teachers have the discretion to be flexible and use Zoom video conferencing in a way that best suits their students' particular needs at that time. Some teachers may use Zoom for short periods of whole class or small group instruction, while others for discussion sessions or to go over instructions for an assignment. Some may use it to check in with students and answer questions. Not all teachers will be using Zoom in the same way. However, when a Zoom video conference is used by a teacher, it will coincide with the Green and White period schedule. Gold schedule days will be “open” professional period time and students/teachers may request a Zoom video conference for a needed reason.

7. *Are students required to go on Zoom each day? Will attendance be taken on Zoom?*

No, students are not required to be on Zoom each day that your period is scheduled in the Green and White schedule. However, it is recommended that students attend Zoom sessions if appropriate to their needs. Teachers will not be taking attendance during Zoom sessions. Parents/Guardians, please continue to report your child’s attendance by using this attendance form, which can also be found on the school’s homepage. The Gold schedule on Friday’s creates “open” professional period time so that students can reach out to teachers as needed and set Zoom video conferencing meetings.

8. *Do we have to follow the set schedule for turning in work? When will teachers post assignments? Will they wait until that class period time? For example, on a Green day will they wait until 10:00 a.m. to post an assignment for period 3 that is due at 4:00 p.m. on that same day?*

Students are responsible for adhering to any deadlines set by the teacher. On Green and White days, teachers are expected to post assignments in the morning by 8:00 a.m. for the period classes that coincide with the day’s schedule. Please remember, that not all assignments posted that morning will be due at 4:00 p.m. on that day. We give our teachers full autonomy to determine due dates. Please do note however, that your assignment due dates for your classes will always coincide with the Green and White schedule with the exception of Gold days. If your teachers assign an assignment that is longer in length, they may have that assignment due on Friday, Gold Day by 4:00 p.m. However, as in any situation during school, if mitigating circumstances prevent a student from completing work by the deadline, the student should contact their teacher.

9. *What happens on the Gold days?*

Gold days are an opportunity for students to continue to work on short and long term assignments from any class and meet with teachers, individually or in small groups, for additional instruction. We are providing this as an “open” professional work day that allows students to structure their time according

to their own needs and provides teachers the ability to address the needs of their students. **This is by no means a day off from school.** Students should be working on completing their assignments as they have been doing on a daily basis since we began Online Learning.

10. Will teachers be assigning work at their specific class times or at the start of the day as they did with the last schedule?

Teachers will be assigning work at the start of the school day and using the Green and White to do so. Gold days will be used for your own time in completing your work. You may have work due on a Gold day. Please see #6 above.

11. Do we have to attend a class a certain amount of times?

No - see #5 above.

12. If we miss a class will we lose credit for that day?

No - see # 5 above. If you are absent from Online Learning, your parent/guardian must fill out the Attendance Form [here](#) and can also be found on the homepage of our school website.

13. Can we leave while a class is in a Zoom session?

You should make every effort to remain in a Zoom session that you join. The impetus for Zoom video conferencing is an added resource for your learning. Therefore, if a teacher is hosting a Zoom session it is to your advantage to attend and remain for the duration.