



NEW PROVIDENCE SCHOOL DISTRICT

DAVID M. MICELI, Ed.D.
Superintendent of Schools
908-464-9050 (ext. 4225)

JAMES E. TESTA
School Business Administrator/
Board Secretary
908-464-9050 (ext. 4223)

SCOTT D. HOUGH
Assistant Superintendent of
Educational Services
908-464-9050 (ext. 4222)

JOHN M. RICHTER, JR.
Director of Curriculum,
Instruction, and Supervision
908-464-9050 (ext. 4221)

356 ELKWOOD AVENUE • NEW PROVIDENCE, NJ 07974 • FAX (908) 464-4813 • www.npsd.k12.nj.us

August 3rd, 2020

Dear Parents & Guardians,

As was indicated last week by the Governor, and further noted in subsequent guidance that has been issued by the Department of Education, parents will have the option of Full-time Remote Learning for their child(ren). This option is an unconditional one whereby a parent can choose to have their child(ren) receive remote only instruction at the onset of the school year or choose to switch into remote only instruction at some point later in the school year.

Included in this letter is an electronic parental request ([link](#)) for you to complete if you are opting into Group C Full-time Remote Learning. **If you are not choosing Group C Full-time Remote Learning, no action needs to be taken.**

Ultimately, all requests must be honored according to the Department's guidelines, but for processing purposes we will need some additional information, which will be included in the request. We would like to gather this information as quickly as possible so that we can adjust students' schedules and plan accordingly for staffing in our in-person or remote only classrooms. If there are additional details that you would like to share, you will be able to do so in the [parent request document](#).

With the request for Full-time Remote Instruction, your child(ren) will become part of our Group C population and be assigned to a full-time remote schedule each and every day. Your child(ren) will have the same expectations as students in Groups A & B in terms of length of school day, mandatory attendance, assignments and assessments.

In addition, if your child(ren) begins the year with our hybrid model or remote only model, and at a later date you choose to transition them into the alternative, you will be given that opportunity by emailing such a request to your child's principal. Your child(ren) must participate in their currently elected model until the end of the marking period or trimester after the request to transition. To further clarify, requests to transition will not be fulfilled until the beginning of the next marking period or trimester.

In the event there is a health-related matter or incident in an individual school, additional requests may be considered. Please allow **up to two weeks** for these transitions to occur. We will try to make these transitions occur as quickly as possible, but there may be a need to hold various meetings with staff in order to ensure services are being provided accordingly.

Please note that if you opt-in to Group C Full-time Remote Learning, at the onset of the year or later, your child(ren) will not be able to participate in co-curricular activities and athletics.

Please complete the Group C Full-time Remote Learning request form by **August 7, 2020**. If you have any questions, you can contact your child(ren)'s building principal regarding this process. Thank you for your support as we continue to move forward with our reopening plan.

Be well,

A handwritten signature in black ink that reads "David Miceli, Ed.D." in a cursive style.

DAVID M. MICELI, Ed.D.
Superintendent of Schools